

INSTRUCTIONS FOR ADMISSIONS

1. Admission criteria for respective standards:

a) Std IX:

- **Holy Cross:** Students securing 45% and above either in the Final Examination (Std VII) or I Unit Test (Std VIII) or I Terminal Examination (Std VIII) can take direct admission on producing their original mark sheet or Xerox copy of the same, subject to verification.
- **Karthika High School:** Students securing 50% and above either in the Final Examination (Std VII) or I Unit Test (Std VIII) or I Terminal Examination (Std VIII) can take direct admission on producing their original mark sheet or Xerox copy of the same, subject to verification.
- **Michael High School:** Students securing 50% and above either in the Final Examination (Std VII) or I Unit Test (Std VIII) or I Terminal Examination (Std VIII) can take direct admission on producing their original mark sheet or Xerox copy of the same, subject to verification.
- There are no batches for any other school apart from the above three schools.
- Classes for Std IX shall commence from 4th June, 2022. Timings will be displayed one day prior to the commencement of the classes.

b) Std VIII: (ONLY FOR STUDENTS OF HOLY CROSS & MICHAEL HIGH SCHOOL)

- Students securing 50% and above either in the Final Examination (Std VI) or I Unit Test (Std VII) or I Terminal Examination (Std VII) can take direct admission on producing their original mark sheet or Xerox copy of the same, subject to verification.
- Classes for Std VIII shall commence from 4th June, 2022. Timings will be displayed one day prior to the commencement of the classes.

d) Std VII: (ONLY FOR STUDENTS OF HOLY CROSS)

- Students securing 50% and above either in the Final Examination (Std VI) or I Unit Test (Std VI) or I Terminal Examination (Std VI) can take direct admission on producing their original mark sheet or Xerox copy of the same, subject to verification.
- Classes for Std VII shall commence from 4th June, 2022. Timings will be displayed one day prior to the commencement of the classes.

e) Std VI: (ONLY FOR STUDENTS OF HOLY CROSS)

- Students securing 50% and above either in the Final Examination (Std V) or I Unit Test (Std V) or I Terminal Examination (Std V) can take direct admission on producing their original mark sheet or Xerox copy of the same, subject to verification.
- Classes for Std VI shall commence from 13th June, 2022. Timings will be displayed one day prior to the commencement of the classes.

f) Std.V: (ONLY FOR STUDENTS OF HOLY CROSS)

- Students can secure admissions directly.
- Classes for Std V shall commence from 13th June, 2022. Timings will be displayed one day prior to the commencement of the classes.

2. Admission instructions

- 1) Admissions for all standards will commence from the **5th of January 2022**. Admission related procedure will be taken up on all working days during office hours only. No admission related work will be taken up on Sundays and public holidays.
- 2) **Fees will be accepted from Monday to Saturday between 9.00 am to 11.30 am and 2.30 pm to 7.00 pm only.**
- 3) It is our endeavour to hold **OFFLINE** (physical) lectures for the academic year 2022-23. However, incase of emergency situation such as lockdown imposed by the Government due to

the covid pandemic etc, the lectures will be held **ONLINE**. Under such circumstances the fees paid will not be refunded.

- 4) Fees have to be paid in time. Failure to pay the fees by the due date will result in cancellation of admission. **FEES ONCE PAID WILL NOT BE REFUNDED**, except if the student fails in the previous standard. Also original mark sheet indicating that the student has failed has to be shown and a Xerox copy of the same has to be submitted. Also please note that in such cases, only tuition fees will be refunded. **GST collected will not be refunded under any circumstances.**
- 5) ***No donations are accepted for admissions.***
- 6) Admissions shall be on first come first served basis. There are limited seats. Once the seats are filled the admissions will be closed.
- 7) The decision of the management, as far as admissions are concerned, will be final. No recommendations will be considered.
- 7) The institution requires a high degree of discipline. Students are therefore requested to strictly abide by all the rules and regulations.

3. **Fee Structure for different standards.**

Std	V	VI	VII	VIII	IX
I Instalment (At the time of admission)	10,000	10,000	11,000	12,000	17,000
II Instalment (Before 30th Sept, 2022)	5,000	6,000	6,500	7,000	9,500
Total	15,000	16,000	17,500	19,000	26,500
All the above mentioned fees are inclusive of GST @ 18%					
N.B: (1) All instalments have to be paid in the form of post-dated cheques(PDC) at the time of the admission. (2) Incase of dishonor of PDC, bank charges as applicable alongwith a penalty of Rs 500 will be levied.					

4. **Weekly Class schedule for different standards**

Std	V	VI	VII	VIII
Mon, Tue, Wed, Fri & Sat	2.30 pm to 4.30 pm	4.45 pm to 6.45 pm	2.30 pm to 4.30 pm	3.45 pm to 5.45 pm
Thursday	10.30 am to 1.00 pm	8.00 am to 10.30 am		

Std	IX – Batch A (HCHS)	IX- Batch B (KHS & MHS)	IX – Batch C (HCHS)
Mon, Tue, Wed and Fri	1.30 pm – 3.30 pm	1.30 pm – 3.30 pm	6.00 pm – 8.00 pm
Thursday	9.45 am – 12.15 pm	1.00 pm – 3.30 pm	7.00 am – 9.30 am
Saturday	1.30 pm – 3.30 pm	11.00 am – 1.00 pm	6.00 pm – 8.00 pm

N.B: (1) All the above mentioned schedules are tentative and subject to change.

(2) The students of Std IX shall be allotted batches based on the schools to which they belong as well as the place of residence.

(3) Management decision in this respect will be final and binding to one and all.

PRIZES & SCHOLARSHIPS

1. The Student standing FIRST in the classes at the SSC examination of March 2023 will get a cash prize of Rs. 5000/-
2. The Student standing SECOND in the classes at the SSC examination of March 2023 will get a cash prize of Rs. 3000/-
3. The Student standing THIRD in the classes at the SSC examination of March 2023 will get a cash prize of Rs. 2000/-
4. The Domnic Gonsalves Memorial Scholarship for the East Indian Catholic boy standing first in the classes, provided the student secures a distinction in the SSC Board Exams.
5. The Adeline Domnic Gonsalves Memorial Scholarship for the East Indian Catholic girl standing first in the classes, provided the student secures a distinction in the SSC Board Exams.
6. Prizes for Individual subjects at the SSC Examinations:
 - ❖ Highest in English (85 & above) – Cash prize of Rs. 500/
 - ❖ Highest in Marathi (85 & above) – Cash prize of Rs. 500/
 - ❖ Highest in Hindi (85 & above) – Cash prize of Rs. 500/-
 - ❖ Highest in Maths (95 & above) – Cash prize of Rs. 500/-
 - ❖ Highest in Science (95 & above) – Cash prize of Rs. 500/-
 - ❖ Highest in Social Studies (95 & above) – Cash prize of Rs. 500/-

<u>Contact Details</u>	
Office Address:	H. No 155/156, First Floor, Room No 9, Christian Village Ward, Kurla(W), Mumbai 400 070
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Office timings	
Mon – Sat	9.00 am to 7.00 pm
Fee timings:	9.00 am – 11.30 am
	2.30 pm to 7.00 pm
Manager’s Timings	9.00 am to 11.30 am
	6.30 pm to 7.00 pm

OUR ILLUSTRIOUS PAST

YEAR	NAMES OF TOP RANKERS IN S.S.C EXAM	SEAT NO.	%AGE
Mar, 21	Mst. Yadav Alok (2 nd in Karthika High School)	A315623	95%
	Ms. Bangera Prachi (2 nd in Holy Cross High School)	A316318	93.20%
	Ms. Sayed Asma (3 rd in Holy Cross High School)	A316261	93%
Mar, 20	Mst. Katke Ajinkya (1 st in Holy Cross High School)	A344616	95.80%
	Ms. Jade Sanika (2 nd in Holy Cross High School)	A344378	95.00%
	Ms. Panigrahi Subashri (3 rd in Holy Cross High School)	A345059	94.40%
	Mst. Satra Meet (1 st in Karthika High School)	A345123	93.80%
	Mst. Yadav Animesh (1 st in Karthika High School)	A343106	93.80%
Mar, 19	Ms. Jafri Fatima (Holy Cross High School)	A316387	93.20%
Mar, 18	Mst. Jaiswal Vipul (1 st in Holy Cross High School)	A334477	93.80%
Mar, 17	Mst. Fernandes Warren (1 st in Holy Cross High School)	A336765	95.60%
Mar, 16	Mst. Kamble Siddhi (1 st in Holy Cross High School)	A326800	95.40%
Mar, 15	Mst. Parida Himanshu (Holy Cross High School)	A333185	92.80%
Mar, 14	Mst. Sahu Gaurav (1 st in Holy Cross High School)	A232228	95.20%
Mar, 13	Ms. Kadam Ankita (3 rd in Holy Cross High School)	A253627	93.82%
Mar, 12	Ms. Solkar Rutuja (1 st in Holy Cross High School)	A226696	91.45%
Mar, 11	Mst. Varma Munesh (1 st in Karthika High School)	A235555	95.27%
Mar, 10	Ms. Bebal Shagufta (1 st in Karthika High School)	A228385	94.73%
	Ms. Sahu Aarti (1 st in Holy Cross High School)	A229240	94.73%
Mar, 09	Mst. Desiti Manoj (1 st in Holy Cross High School)	A217765	92.46%
Mar, 08	Mst. Singh Alok (1 st in Michael High School)	A187422	91.84%
Mar, 07	Ms. Sahu Nisha (1 st in Holy Cross High School)	A219960	89.84%
Mar, 06	Ms. Jain Payal (Michael High School)	A208377	88.66%
Mar, 05	Mst. Shaikh Danish (1 st in St. Joseph's High School)	A195823	88.40%
Mar, 04	Ms. Siddiqui Sabiha (1 st in Karthika High School)	A186890	88.13%
Mar, 03	Ms. Baji Raina (1 st in Michael High School)	B180539	88%
Mar, 02	Mst. Mahindrakar Sandesh (Michael High School)	B163249	86%
Mar, 01	Mst. Modhkarkar Sushil (1 st in Michael High School)	B044254	88.26%
Mar, 00	Mst. Sahu Shrihari (1 st in Karthika High School)	B044469	86.93%
Mar, 99	Mst. Shinde Tulsidas (1 st in Karthika High School)	B043904	87.06%
Mar, 98	Mst. Parab Purshottam (2 nd in Holy Cross High School)	B043234	88%
Mar, 97	Mst. Carvalho Malcolm (1 st in Holy Cross High School)	B041506	87.06%
Mar, 96	Ms. Rajender Kaur (Karthika High School)	NA	81.46%
Mar, 95	Ms. Fernandes Margaret (Holy Cross High School)	B051801	84.42%
Mar, 94	Ms. Monterio Sonia (Holy Cross High School)	B049734	86.42%
Mar, 93	Mst. Gaikwad Deepak (Holy Cross High School)	NA	85.57%
Mar, 92	Mst. Singh Ajay (1 st in Karthika High School)	B052115	88.14%
Mar, 91	Mst. Aranha Gerald (Holy Cross High School)	B050007	86%
Mar, 90	Mst. Tole Salim (Holy Cross High School)	NA	84.71%
Mar, 89	Mst. Shrivastav Anup (Karthika High School)	NA	81%
Mar, 88	Mst. Fernandes Michael (Holy Cross High School)	B048070	84.71%
Mar, 87	Mst. Fayaz Mapari (Holy Cross High School)	NA	78%
Mar, 86	Mst. Sabat Govind (1 st in Karthika High School)	NA	85%
Mar, 85	Ms. Ashwini (Karthika High School)	NA	72%
Mar, 84	Mst. Gonsalves Cleopes (Holy Cross High School)	B037340	72.42%